



Chuck McFarland Memorial

Scholarship Program

2017-2018

Application Package

IMPORTANT!!!!

Do **NOT** send the applications and/or support material to Tri-City as this is considered a breach in confidentiality procedures for the award.

All applications and support materials are to be sent to the consultant, postmarked no later than February 29, 2016. The address is listed at the bottom of the application form.

ANY APPLICATIONS AND/OR SUPPORT MATERIAL SENT TO TRI-CITY INSTEAD OF THE CONSULTANT WILL BE DESTROYED WITHOUT OPENING.



2017-2018 Scholarship Application

NAME: _____ SS#: _____

HOME ADDRESS: _____
(No. & Street) (City) (State) (Zip)

PHONE: _____ E-MAIL ADDRESS: _____

NAME AND DIVISION/DEPARTMENT OF QUALIFYING TRI-CITY EMPLOYEE:

NAME OF COLLEGE/UNIVERSITY YOU PLAN TO ATTEND: _____

EXPECTED DEGREE AND MAJOR: _____

NAME AND ADDRESS OF HIGH SCHOOL: _____
_____ GPA: _____

ACADEMIC HONORS/AWARDS RECEIVED: _____

COMMUNITY/SCHOOL ACTIVITIES: _____

- Please attach to application:
1. Official copy of most recent grade transcript, in sealed envelope, with the school's seal marking the back flap.
 2. Personal essay addressing career goals, personal investment in higher education and why you deserve to receive the scholarship award (no more than one page, typewritten, single-spaced)
 3. Letters of reference, in sealed envelopes, with the writer's signature across the seal.

Applications are evaluated by an independent educator and awards made are based on academic achievement, community/school service, citizenship and character.

I attest that the information provided on and with this application is true and authorize the release of this application and any relevant supporting material to persons involved in the selection of scholarship recipients and understand that the application must be sent to the consultant listed at the bottom of this page, NOT to Tri-City Electrical Contractors, Inc..

Applicant's Signature Date

RETURN TO: Lacy Hodges POSTMARK DEADLINE FOR APPLICATIONS: February 28, 2017
246 Horseshoe Circle SE, Marietta, GA 30067



Chuck McFarland Memorial Scholarship Program

Tri-City Electrical Contractors, Inc. has established a scholarship program for dependents and/or grandchildren of Tri-City employees to provide financial assistance while attending college, named in honor of Charles "Chuck" McFarland, CFO from 1995-2004.

Award Amounts:

The Company will award to two eligible students scholarships as defined below:

Two eligible high school seniors will be awarded the Scholarship each year, with \$2,500 disbursed to each recipient each year for up to four years of undergraduate study, for a maximum total disbursement to each recipient of \$10,000.00. To continue entitlement, each academic year recipients must submit a copy of their grades and remain a full-time undergraduate student in good standing at an accredited college or university (including community colleges).

Eligibility:

To be eligible for funding, candidates must meet the following requirements:

- Be a dependent and/or grandchild of a current Tri-City Electrical Contractors, Inc. employee.
- Be a senior at or graduate of an accredited high school and eligible for college admission.

Exclusion: Dependents and/or grandchildren of Tri-City Electrical Contractors, Inc. shareholders are not eligible for the Scholarship.

Award Decisions:

Eligible candidates will be considered for the scholarship based on academic achievement, community/school service, citizenship and character references from employers and high school faculty. Applications will be evaluated by an independent educator who is engaged by the Company to perform this task.

Application Process:

Applications will be accepted to the fund from January 1 to February 28 each year, with award announcements made no later than March 31.

For an application package, please contact Jane Hodges at (407) 788-3059, ext. 1101, e-mail jane.hodges@tcelectric.com.

All applications and support materials are to be sent to the consultant, postmarked no later than February 29, 2016. The address is listed at the bottom of the application form. DO NOT SEND THE APPLICATIONS TO TRI-CITY AS THIS IS CONSIDERED A BREACH IN CONFIDENTIALITY PROCEDURES FOR THE AWARD. ALL APPLICATIONS AND/OR SUPPORT MATERIAL SENT TO TRI-CITY INSTEAD OF THE CONSULTANT WILL BE DESTROYED WITHOUT OPENING.



CHUCK McFARLAND MEMORIAL SCHOLARSHIP

HELPFUL HINTS

- 1) **APPLY.** You can't get the scholarship if you don't submit the written application.
- 2) **MEET DEADLINES.** Submit the application and all required documentation by the deadline. Late or incomplete applications will not be accepted or considered.
- 3) **FILL OUT THE APPLICATION YOURSELF.** You should fill out the application, possibly with the assistance from parents or teachers or a high school counselor. All written statements must be in the student's own words. The evaluator can tell if students have not written their own statements and will not consider applications about which there is doubt.
- 4) **ANSWER ALL QUESTIONS.** Do not leave any blanks. If a section does not apply, write "Does not apply."
- 5) **SHOW HOW YOU MEET THE CRITERIA.** The criteria for the Tri-City scholarship are: academic achievement, community/school service, citizenship and character. Be sure to complete those sections of the application. The required official grade transcript and letters of reference will also show how the applicant meets the criteria. Applicants can also show how they meet the criteria in their personal essay.
- 6) **BE TRUTHFUL.** Answer all questions truthfully, even if you think a less-than-truthful answer would be better. Falsified applications will be disqualified.
- 7) **COMPLETE ALL FORMS.** Be sure all parts of the application, including additional forms such as transcripts, letters of reference, and written statements, are completed and submitted on time. Do not plan to submit some parts later; incomplete applications will not be considered.
- 8) **TYPE ALL FORMS.** All written statements must also be typed. The only exception is your signature, which must be handwritten.
- 9) **GET APPROPRIATE LETTERS OF REFERENCE.** This is an excellent opportunity to show how you meet the criteria. Tell your reference what the letter is for and provide information so that he/she can write an appropriate letter. Some people to ask:

Teachers/Counselors/Principals
Employers, current and/or former
Pastors/Priests
Supervisor for any volunteer work you are doing/have done

Ask persons who can discuss your academic/extracurricular/work experiences, not just friends, neighbors, or relatives who know you as a nice person. Do not ask persons who have important positions simply because of their positions unless they also know you because of your school/work experiences. Be sure to tell references the deadlines for submitting the letter. All letters of reference must be submitted in a sealed envelope with the signature of the writer written across the seal. All letters of reference must accompany the application.

10) **SEND APPLICATIONS AND SUPPORT MATERIAL TO THE CONSULTANT.** The address is listed at the bottom of the application form. **DO NOT SEND THE APPLICATION OR SUPPORT MATERIALS TO TRI-CITY, AS THIS IS CONSIDERED A BREACH IN CONFIDENTIALITY PROCEDURES FOR THE AWARD. ALL APPLICATIONS AND/OR SUPPORT MATERIAL SENT TO TRI-CITY INSTEAD OF THE CONSULTANT WILL BE DESTROYED WITHOUT OPENING.**